

**U.S. Department of Labor
Occupational Health and Safety Administration**

**Cranes and Derricks Negotiated Rulemaking Advisory Committee
Initial Meeting**

**Francis Perkins Building, 200 Constitution Ave, NW
Room N-3437 A, B, C
Washington, DC**

July 30 - August 1, 2003

**8:30 AM
AGENDA**

Wednesday, July 30, 2003

- 8:30 Welcome and Opening Remarks - John L. Henshaw, Assistant Secretary of Labor for Occupational Safety and Health**
- 8:45 OSHA's Overall Goals for the Safety Standards - Noah Connell, Directorate of Construction**
- 9:00 Cranes and Derricks Negotiated Rulemaking Advisory Committee Introductions**
Name, affiliation
Goals, concerns, thoughts about crane and derrick safety
- 9:30 Overview of the Negotiated Rulemaking Process - Susan Podziba, Facilitator**
- 10:00 Break [ID photos]**
- 10:20 Ground Rules**
Develop ground rules to govern workings of the Negotiating Committee
- 12:15 Lunch [ID photos]**
- 1:30 Ground Rules (cont'd.)**
- 2:30 Public Comment**
- 2:45 List of Issues**
Review and revise the list of issues to be discussed during the negotiations
- 4:30 Conclude Day 1**

Thursday, July 31, 2003

8:30 Logistics

Schedule future meetings - dates and location

Sending and receiving documents (materials, photo, graphic, text)

Identify additional information needs

Background Readings and Documents

Expert Presentations

If additional needs arise

9:15 Finalize List of Issues

10:00 Break

10:15 Discussion of Issues (per list of issues)

12:15 Lunch

1:30 Discussion of Issues (cont'd.)

2:30 Public Comment

3:00 Discussion of Issues (cont'd.)

4:30 Conclude Day 2

Friday, August 1

8:30 Discussion of Issues (cont'd.)

11:30 Public Comment

11:45 Next Steps

12:00 Conclude Meeting